

# PEDESTRIAN AND BICYCLE COMMITTEE MEETING MINUTES

December 12, 2018

5:30 p.m. at City Hall

**CALL TO ORDER:** The meeting was called to order at 5:32 pm, by Tessa.

## 1. ROLL CALL

### MEMBERS PRESENT:

Tessa Jilot, Chair-Walking Community  
Tom Morgan, Vice Chair-Bicycling Community  
John Bruning-NICTF  
Ronan Malaghan-Student  
Amy Hofer-SD 271  
Kim Golden-General Public  
Amy Evans-City Council Liaison  
Mark Puddy-Landscape Architect  
Michael Hoffman, Retired Community  
Tim Teyler-Water Access Community  
Mac Cavasar-Running Community  
Russ Hersrud-General Public  
Denise Jeska-Physically Challenged  
Mike Fuller-General Public  
Jaime Morgan-General Public

### STAFF PRESENT:

Monte McCully, Staff Liaison  
Melissa Brandt, Transcriptionist

All members present resulting in a quorum.

## 2. CONFLICTS OF INTEREST

None.

## 3. APPROVAL OF LAST MONTH'S MINUTES

Mac Cavasar made a motion to approve the November 14, 2018, Minutes. John Bruning seconded the motion there being no further discussion and all being in favor, motion passed.

## 4. PUBLIC COMMENTS

None.

## 5. INTRODUCTION

Tabitha Wiltse was not able to attend she is finishing up with Children's Village. Hopefully she will be available for the next meeting. John also reported that the transportation study should be complete first of the year and will be shared at the next meeting.

## 6. STAFF REPORT

Monte: Government way is finished, lights and sidewalks are in, completely open. Applying for a grant to get a trail built down on the Atlas waterfront its due in January. The trail will be 16 feet wide from Riverstone Park connecting to the Centennial Trail going down to the Atlas waterfront connecting to the Lance Douglas property. More use will require a larger trail as there is a development proposal for 850 apartment units.

John: The trail impact study will highlight present and projected use and users.

## 7. DISCUSSION ITEMS

### ○ Fall/Winter Newsletter

- Jamie: On the agenda in case there are any additional items. The newsletter includes reminders regarding piling snow in or near disability parking spaces or near stop signs, on sidewalks or around crosswalks. Will also include wearing bright and reflective colors in the winter months. The newsletter is just about done and will be emailed out for final input. Includes information on bicycle racks if businesses want one; there is no application process however, this committee can help. Evans brothers has reached out regarding installation of a corral near their business, we will help facilitate their request. Monte, Mark, and Jamie will follow up with them.

Amy Evans: Are the corrals on Sherman grandfathered in. Mark: there is resistance to bike corrals downtown due to space. Monte: a process has been developed and a form is ready to go but needs to be approved. Businesses that install a corral would need to maintain it.

### ○ Changing the Role and the Title of the Committee

- Mac: This committee is over 20 years old, and has gone through an evolution and change as has our community. Believes that non-motorized would be a better description of the committee to include all aspects of human powered transportation. KMPO held a presentation on how things are going to change and grow for travel and mass transit. Do we want to pursue a name change and expand our duties? We haven't been going to city council meetings, had a workshop with council, we have no projects and are not pushing our agenda like we used to. Mac: With no connection to city council we don't have much input.

Monte: Change of title to non-motorized would be easy, changing the focus of the group to a commission rather than a committee, would require council action.

Mike: A few of us attended the planning commission meeting on Tuesday night and the presentation for the Atlas waterfront, there were recommendations from the planning commission and it was impressive the commissioners were not in agreement with gates being installed at Belle Rive, gates say keep out. The feeling of the community is the want for waterfront access, it's important to citizens. The gate request was denied. The Ped/Bike master plan was mentioned during the discussion from the developer, they indicated they would act in accordance with that master plan.

Monte: There is no impetus for signing off on permits trails are not part of the sign off. There is no access to the ramp at the boardwalk that should have ADA access.

Amy Evans: Recommend the committee meet with Mike Gridley and Hilary Anderson and ask about what options we have to sign off on projects.

Monte: Instead of having a regular meeting we could have a workshop instead. Go through the process of what developers have to do for their project, the requirements, etc., so we learn that process.

Mac Cavasar made a motion for the committee to hold an internal workshop with members bringing their ideas and a plan to present to the various groups we need to meet with. A calendar of when items should take place will be worked out. Motion

seconded by Jaime Morgan. There being no further discussion, and all being in favor, motion passed.

## 8. **PROJECT UPDATES**

### o **Various Projects**

- o Monte: Started updating Parks and Recreation Master Plan. A draft of the plan will be shared with various departments and committees.

## 9. **SUB-COMMITTEE REPORTS**

### • **Walk Friendly Community**

- 1. Mike, Tessa, Monte, Denise  
No report.

### • **Design Review/Infrastructure**

- 1. Mac, Russ, John, Tim, Chris  
No report.

### • **Education**

- 1. Kim, Amy Hofer, Tessa, Mike, Tom, Jamie

They established three priorities: 1) the Spring/Summer and Fall/Winter newsletters to be updated with newest information; 2) take on Bike to Work Week and Month; and, 3) go through current PSAs, filling in gaps to educate the public better. Chris Bosley is supposed to help with the PSAs.

Monte: A Bike to Work question was asked on the surveys completed this summer. People who otherwise ride their bikes everyday are marking the answer to this question no because they are retired. Instead of phrasing it Bike to Work, we should change it to commuting. There are a variety of people commuting all day long for various reasons.

Looking for more exposure for the PSAs, not just shared on Facebook and social media, put establish a Ped/Bike You Tube channel. Find ways to get the word out to younger audience. Monte will re-establish the Ped/Bike Facebook page. Amy Hofer offered to get a link for inclusion on the school districts website. Encourage linking to personal pages as well. Monte will look into exposure on the city's website, adding more posts, and add administrators to the Ped/Bike Facebook page.

### • **Bikeways Master Plan**

- 1. Monte, Chris

The plan will be updated with this year's activities and statistics.

## 10. **ROUND TABLE**

Amy Hofer: Sorry haven't been able to make it to more meeting. They moved to Post Falls and now have baby #2 on the way.

Mike: Planning commission meeting was interesting and encouraging that there is awareness of this committee at the meeting.

Russ: Good to be back.

John: Attended ITD's meeting regarding proposals for reconstructing Seltice and Highway 41. Extremely complicated and will require a lot of property being purchased. We should attend these meetings for pedestrian and bicycling groups. The Post Falls City Engineer serves on the Centennial Trail Board. He is doing a presentation for them. Will keep this group updated on when that will be.

Amy Evans: Apologize for not being at the meetings, Troy Tymesen has offered to attend meetings she is not able to attend.

Mac: KCAT and KMPO approved their non-motorized plan includes bike lanes and pedestrian walkways. He sits on the committee to make sure those items get approved. Asked for an emailed list of PSA titles he will share with KCAT and KMPO and see if they will also include on their social media and websites.

Tom: Has received requests for 68 bikes for kids in the school district, Boys and Girls Club, and Toys for Tots. Mark took a truck load home and worked on some bikes to help. He is at the armory on Tuesdays, Thursdays, and Saturdays working on bikes. He posted a need for help getting the bikes ready for Christmas and had 5 mechanics come in to help. This past weekend 19 bikes were donated on Saturday, 11 on Sunday and more on Monday. 56 bikes are ready. There are enough bikes in the building to reach their goal of 68, and Kootenai Medical Center gives a helmet for each bike given away. Bikes will be delivered to the Boys and Girls Club next weekend.

Motion by Mike Fuller and seconded by Mac Cavasar to adjourn the meeting. There being no discussion and all being in favor, meeting adjourned at 6:40 pm.

**11. NEXT REGULAR MEETING:**

- **Wednesday, January 9, 2019, 5:30 pm at City Hall**